

Scrutiny Review Scoping Template

Review Topic (name of Review)	Voluntary Community and Faith Sector Commissioning
Councillor Involvement (names of Cllrs involved)	Cllrs Jon Barry, Phillippa Williamson, Dave Brookes
Officer Support (names of Officers required)	Mark Davies, Bob Bailey, Jenny Kay
Rationale (key issues and/or reason for doing the Review)	The Council commissions VCFS organisations to provide services to vulnerable people in the district. Funding has been extended until 31/03/2018, this review will feed into the budget process for 2018/19 and will provide options for any future commissioning
Purpose of Review/Objective (specify exactly what the Review should achieve)	<p>The review will seek to determine whether the existing commissioning framework remains fit-for-purpose or requires change to meet current needs for services provided by VCFS organisations.</p> <p>An assessment of need and consideration of funding and commissioning opportunities will help to inform decisions on future arrangements. This will involve engagement with VCFS organisations and service users across the district and consideration of opportunities for joint commissioning with other funders</p> <p>Review of current commissioning arrangements.</p> <p>Assessment of need.</p> <p>Recommendations for the future.</p> <p>Consideration of other significant funders within the district.</p> <p>Review of Volunteering co-ordination.</p>
Indicators of Success (what factors would indicate that a Review has been successful)	Clear options for future commissioning of services including, but not limited to, the ending of funding to VCFS organisations and a clear, robust and joined up approach to commissioning incorporating streamlined and measurable outcomes.
Methodology/Approach (what types of enquiry will be used to gather evidence and why)	<p>Evidence will be established through a series of meetings with stakeholders, including:</p> <ul style="list-style-type: none"> • Providers/deliverers • Service Users • Funders, and; • A final meeting to agree options and recommendations for consideration by Overview and Scrutiny Committee
Specify Witnesses/Experts (who to see and when)	A timetable for the review, including a schedule for liaison with stakeholders, as set out above, will be developed
Specify Evidence Sources for Documents (which to look at)	Current Commissioning Framework and Development Plan; Current commissioning contracts and specified outcomes; annual performance reports of existing providers; relevant Lancashire County Council's indicators.

<u>Specify Site Visits</u> (where and when)		None specifically identified at this stage. Meetings with stakeholders will be arranged in suitable and convenient locations.	
<u>Specify Evidence Sources for Views of Stakeholders</u> (consultation/workshops/focus groups/public meetings)		Views of stakeholders will be determined as part of the range of meetings set out above	
<u>Publicity Requirements</u> (what is needed – press release, fliers, leaflets, radio broadcasts, etc.)		Press releases; open invitation to service users and providers to give evidence	
<u>Resource Requirements</u> (people, expenditure)		Officer time and resources	
<u>Barriers/dangers/risks/etc</u> (identify any weaknesses and potential pitfalls)		Resources, time and capacity needed to undertake the review effectively. Complexity of current needs and the capacity of providers to deliver services that add value and achieve the maximum impact within available resources	
Projected start date		Draft Report Deadline	
Meeting Frequency		Projected completion date	

Formally Constituted

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Informal Task Group

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Name of Task Group

Voluntary, Community and Faith Sector Commissioning Informal Task Group

Terms of Reference

To identify whether the Commissioning Framework is still relevant and to identify any changes required.

To ascertain what VCFS organisations feel is required.

To identify what service users think is required.

To consider joint commissioning between the City Council, County Council, NHS, CCG and other partners.

To make recommendations to the Overview and Scrutiny Committee on a revised Commissioning Framework.